



CDSS

WILL LIGHTBOURNE
DIRECTOR

STATE OF CALIFORNIA—HEALTH AND HUMAN SERVICES AGENCY
DEPARTMENT OF SOCIAL SERVICES



EDMUND G. BROWN JR.
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COMMUNITY CARE LICENSING DIVISION CHILD CARE LICENSING

ROLES AND RESPONSIBILITIES

★ PREVENTION

Prevention reduces the predictable harm to people in care by:

- Orientation prior to licensure
- Screening applicants
- Performing background checks
- Fire clearances
- Staffing requirements
- Financial verifications
- Health screenings
- Pre-licensing visits to inspect physical plant
- Providing information regarding laws and regulations

★ COMPLIANCE

Compliance ensures community care facilities operate according to applicable laws and regulations (California Health & Safety Code and Title 22 of the California Code of Regulations).

Compliance is maintained through:

- Unannounced facility inspections
- Complaint investigations
- Issuing deficiency notices
- Consultations
- Education and technical support
- Follow-up on plans of correction
- Follow-up on self reported incidents

ENFORCEMENT

Corrective action is taken by CCLD when a licensee fails to protect the health, safety, and personal rights of individuals in care, or is unwilling or unable to maintain substantial compliance with licensing laws and regulations.

Enforcement is maintained through:

- Fines and civil penalties (these vary according to the violation)
- Non-compliance office conferences
- Administrative legal actions
 - Denial of applications
 - Compliance plans
 - Probationary license
 - Temporary suspension of license
 - Revocation of license
 - Licensee and employee exclusions 2/21/2010